



## Data recovery submission form

Recovery Job Number: \_\_\_\_\_ Date Submitted: \_\_\_\_/\_\_\_\_/\_\_\_\_  
Leave blank

### Customer Details

Company: \_\_\_\_\_ Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_

Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Address: \_\_\_\_\_

### Media Details

**Media Type:** (Circle)      Hard Drive      HD RAID      CD/DVD      USB Stick      ZIP/JAZ  
Tape Backup      SD/XD/CF/SM      Video Tape

**Other Media** or Multiple drives (please Specify): \_\_\_\_\_

**Make:** \_\_\_\_\_ **Model:** \_\_\_\_\_

**Sub Model:** \_\_\_\_\_ **Serial Number:** \_\_\_\_\_

**Operating System:** \_\_\_\_\_

**Problem Reported:** \_\_\_\_\_

**Files Required For Recovery:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Please print and complete using additional sheets as needed. Package the media to be recovered securely and enclose this form in the box. We will contact you by phone or e-mail upon receipt of your shipment.**

### Terms and Conditions

- By signing below I hereby declare that the faulty media submitted for data recovery belongs to me and/or I am authorised to handle the recovered data.
- I / we agree that I will NOT hold Prolink and Data Rescue responsible for the condition of the recovered or un-recovered media and/or data.
- The above "Faulty media" will be destroyed thirty (90) days after recovery if not collected by customer.
- Due to privacy Laws I understand that Prolink and Data rescue will store unclaimed hardware for a period of 90 Days after Assessment – a fee of \$20 per week will may be charged for Security and fire proof storage of your media.
- Data Rescue will erase all copies of recovered files Seven (7) days after the recovered data has been released to customer.
- Please see our web site or contact your account manager for details regarding Payments.

**Signature:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_